香港遊樂場協會
HONG KONG PLAYGROUND ASSOCIATION

場地服務
Stadium Services

Quotation

ABC

Quotation	:	S210004R02
Date	:	20/4/2026
Person in Charge	:	
Page	:	1 of 3

Event Name: 展覽會
Event Dates: 02/11/2026; 03/11/2026

From	To	Particulars				Subtotal (HK$)
		Venue Rental				
2026-11-02 08:00	2026-11-02 12:00	Set up	$7,000.00 x	1.000	Session	7,000.00
2026-11-02 12:00	2026-11-02 20:00	Performance	$18,000.0 x	2.000	Session	36,000.00
2026-11-02 20:00	2026-11-02 23:00	Occupancy of arena	$7,000.00 x	0.750	Session	5,250.00
2026-11-02 23:00	2026-11-03 09:00	Occupancy of arena (overnight)	$3,500.00 x	1.000	Provision	3,500.00
2026-11-03 09:00	2026-11-03 12:00	Occupancy of arena	$7,000.00 x	0.750	Session	5,250.00
2026-11-03 12:00	2026-11-03 20:00	Performance	$18,000.0 x	2.000	Session	36,000.00
2026-11-03 20:00	2026-11-03 23:00	Dismantling	$7,000.00 x	0.750	Session	5,250.00
					Subtotal:	98,250.00
		Other Charges				
		Floor mat (PVC) for cover to arena area	$8,800.00 x	1.000	Provision	8,800.00
		Chair	$16.00 x	100.0	PCS	1,600.00
		Extra Cleaning Fee	$1,800.00 x	1.000	Provision	1,800.00
		Extra Electricity (63A)	$3,400.00 x	2.000	Set	6,800.00
					Total :	117,250.00

TOTAL HKD ONE HUNDRED SEVENTEEN THOUSAND TWO HUNDRED FIFTY ONLY

Remarks:

1.Payment could be made either by crossed cheque in favour of the “Hong Kong Playground Association” or cash.

For and On Behalf Of
ABC

Company Chop & Signature

修 頓 場 館
SOUTHORN STADIUM

修頓場館 Southorn Stadium
地址：香港灣仔莊士敦道111號地下
Address：111 Johnston Road, Wan Chai, H.K.
電話 / Tel : (852)2834 2702 傳真 / Fax : (852)2121 1349
電郵 / Email : soustadium@hkpa.hk 網址 / Website : www.hkpa.hk

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Please mail the cheque or bank-in slip to “Southorn Stadium, 111 Johnston Road, Wanchai, Hong Kong”, writing “ Stadium Booking” on the envelope.
2.Unless otherwise approved by the Stadium Manager, a Confirmed Booking cannot be transferred to another date.
3.Payment before the Event
(a)If the application is accepted, an official letter will be mailed to the applicant and deposit is required as a confirmation of booking. i.e. The booking is not yet confirmed until the deposit is made. No amendment of booking date, time nor whatsoever will be accepted after confirmation completed;
(b)For all Confirmed Booking, the overall hire charge for the Stadium, less any reservation fee paid, shall be payable by the Hirer at least 60 days prior to the first day of the Confirmed Booking, or on or before such date as specified by the Association.
(c)At least 60 days prior to the first day of the Confirmed Booking, or on or before such date as may be specified by the Association, the Hirer shall pay the Association the amount demanded by the Association which shall be equivalent to the estimated total cost of the reimbursable charges for services and facilities required, and rights fee, if any, payable under the First Schedule.
4.Payment after the Event
Unless he has already done so, the Hirer shall within 14 days after the Event, or in the case where a demand is issued after the expiration of the said 14 days period, within such time as may be specified by the Association, pay to the Association a sum representing any outstanding charges and fees for each day of the Confirmed Booking, namely:
(a)the hire Charges(e.g. due to extension or overnight use of the stadium);
(b)the amount of extra use of service or facilities fee;
(c)the cost of restoring the stadium to original layout due to any decorations and alterations made in the Event by Hirer;
(d)any other charges, costs and expenses whatsoever due to the Association under these terms and Conditions;
(e)the amount of reimbursable charge or rights fee; and
(f)any Indemnity.
5.Without prejudice to any other rights and remedies which the Association has or may have and whether under these

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修頓場館
SOUTHORN STADIUM

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Address：111 Johnston Road, Wan Chai, H.K.
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Terms and Conditions or otherwise, if the Hirer fails to pay the amount due to the Association as above, the Association shall be entitled to deduct the same from proceeds of sale of admission tickets, deposit or to maintain a legal action to recover the balance.
6.If a Confirmed Booking of the Stadium is cancelled by Hirer after the acceptance of Confirmed Booking by the Stadium Manager, the reservation fee shall be forfeited to the Association.
7.If a confirmed Booking of the Stadium is cancelled 60 days or less before the first day of the Confirmed Booking, the hire charges or any other fees paid or payable in respect of such Booking so cancelled shall be forfeited to the Association by way of liquidated damages. Shall the Confirmed Booking is terminated due to disagreement by HKSAR to the Event, the association reserves the right to forfeit or not to forfeit the paid charge.
8.Southorn Stadium reserves the right to change the said event date(s) no less than fourteen days prior to the date of the event.
9.Hirers must comply with the rules and regulations in Terms and Conditions of Hire.

Payment Details	Amount (HK$)
1st Payment	117,250.00

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